

Grading Policy

(Effective Fall 2000)

A student's scholastic standing is determined by an evaluation of grades attained. Each credit hour has a quality equivalent. The student's index equals the total number of quality points divided by the total number of credit hours for which the student has received quality points.

Grades:

A	Excellent	93.0–100	4.0 quality points
A-		90.0–92.9	3.7 quality points
B+		87.0–89.9	3.3 quality points
B	Good	83.0–86.9	3.0 quality points
B-		80.0–82.9	2.7 quality points
C+		77.0–79.9	2.3 quality points
C	Average*	73.0–76.9	2.0 quality points
C-		70.0–72.9	1.7 quality points
D+		67.0–69.9	1.3 quality points
D		60.0–66.9	1.0 quality points
F	Failure	Below 60.0	0 quality points

I Incomplete - Computed as failure: Some requirement of the course is lacking.
(Automatically becomes an F if requirement is not met within specified time)

W Withdrawn - Passing (No credits earned and no quality points)

WA Withdrawn - Absent from the last class meeting or final

WF Withdrawn-Failing (Computed as a failure)

WIP Work-in-Progress

P Passed (Course taken for credit and no quality points)

NA** Never Attended (No credits earned and no quality points)

AU Audit (No credits earned and no quality points)

* "C" is the lowest acceptable grade for a course required in major/minor fields. The minimum acceptable grade for the major may be higher in certain departments. Please check departmental requirements.

** "NA" is no longer available as a final grade, effective Fall 2004.

INCOMPLETES

A grade of incomplete "I" will be granted only in case of hardship circumstances which, in the judgment of the instructor, warrant special consideration. If all course work is not completed by the last day of class, it is the student's responsibility to contact the instructor within 24 hours after the final examination. If the student fails to follow the above procedures, the instructor will grade accordingly (as per the course outline).

Students who receive an incomplete in any course may NOT be eligible for the Dean's list for that semester. Students with "Incompletes" cannot be approved for graduation. Pending graduates must have all grades recorded prior to the degree award date in the Academic Calendar or be denied approval for graduation.

The instructor will determine the appropriate amount of time required to complete the coursework and change the grade of "I" (usually within thirty days of the last class meeting). Any extension beyond the published dates of the Academic Calendar requires written approval of both the instructor and the Vice President for Academic Affairs.

An "I" will remain on the record for five class days into the following semester. (Refer to the Academic Calendar for actual deadlines.) If by that time the instructor has not notified the Registrar that the "I" has been changed to a letter grade, the "I" becomes an "F." In extreme cases the deadline for changing the grade of "I" may be extended, but only with the written approval of both the instructor and the Vice President for Academic Affairs.